

# 16-19 Bursary Application Form



Section 1 : Personal Details	
Pupil name	
Pupil date of birth	
Parent / carer name	

Section 2 : Vulnerable Bursary	
Please tick any statements that apply to your child	
<input type="checkbox"/>	He / she is a Child in Care
<input type="checkbox"/>	He / she is a Care Leaver ( "previously looked after for 13 weeks consecutively or periods amounting to 13 weeks, which began after the age of 14 and ended after the age of 16")
<input type="checkbox"/>	He / she is in receipt of Income Support in his / her own name and living independently
<input type="checkbox"/>	He / she is in receipt of Universal Credit in his / her own name and living independently
<input type="checkbox"/>	He / she receives Personal Independence Payments <u>and</u> Employment Support Allowance
<input type="checkbox"/>	He / she receives Personal Independence Payments <u>and</u> Universal Credit
<input type="checkbox"/>	He / she receives Disability Living Allowance <u>and</u> Employment Support Allowance
<input type="checkbox"/>	He / she receives Disability Living Allowance <u>and</u> Universal Credit
<p>If you have ticked yes to any boxes above your child is entitled to a bursary of up to £1200. Please complete section 4 to identify the costs that you would use a bursary towards. Please send copies of any ticked benefit award letters with your completed application form.</p>	

Section 3 : Discretionary Bursary	
Please tick any statements that apply to your family	
<input type="checkbox"/>	Our total household income is less than £30,000 per year <i>Please send evidence such as last three payslip / last P60 / last 3 months bank statements</i>
<input type="checkbox"/>	We receive income support / tax credits / another income based benefit <i>Please send copies of any benefit award letters</i>
<input type="checkbox"/>	My son / daughter has received Free School Meals at some point whilst in years 10 or 11
<input type="checkbox"/>	We struggle financially for another reason <i>Please give details in the box below</i>
<p>If you have ticked yes to any boxes above your child is likely to be entitled to a discretionary bursary. Please complete section 4 to identify the costs that you would use a bursary towards. The Bursary Panel will decide how much financial assistance we are able to offer you.</p>	

#### Section 4 : Costs that you need help with

Please tick any costs that you need assistance with and enter an amount if you know it at this stage.

✓	Amount	Cost
		Transport
		School lunches
		Specialist clothing for courses (e.g wellies / overalls)
		Breakfast club
		After school clubs
		Equipment
		School trips
		Therapies (e.g. play therapy sessions)
		Other:

If you do not know the total amounts of any costs at the moment or if you incur any additional costs during the year please email [adickson@woodlandsmeed.co.uk](mailto:adickson@woodlandsmeed.co.uk) with full details.

#### Section 5 : Declaration

I declare that the information I have given is complete and accurate.  
I agree to supply any additional information that may be required to support this application.  
I understand that if I refuse to provide relevant information the application will not be accepted.  
I understand that my child is expected to maintain good attendance for the duration of the year.  
I understand that my child is not guaranteed to receive any, some, or all of the funding applied for.  
If the information I have given is shown to be false or deliberately misleading, I agree to arrange to repay the School immediately and in full, any monies paid to my child through the Bursary Fund.  
I am aware that the Bursary is for this academic year and there is no guarantee that my child will receive funding for future years.

Parent / carer name

Parent / carer  
signature

Date

#### Section 6 : What happens now

Please return this form, along with requested evidence, to Andrea Dickson at the college site.  
The bursary panel, which is made up of three members of staff, will consider what financial assistance we are able to offer you for the coming year.  
We aim to inform you of the decision within two weeks of receiving a completed application form and any requested evidence.  
Please remember this bursary is for one year only, a new application is required each academic year.