

**RESOURCES COMMITTEE MEETING
(Finance, Personnel and Premises)**

on
Monday 27th June at 4.00pm
on TEAMS

Committee: Marion Wilcock (MGW), Miriam Owen (MO), Adam Rowland (AFR), Peter Clinch (PC), Sandra Boyd (SB), Matt Stuart (MS)

Associate Members: Justina Pughe Morgan

Clerk: Louisa Rydon (LR)

BUILDING UNIQUE FUTURES TOGETHER

MINUTES	
1.	Welcome, Introductions and Apologies Apologies were received and accepted from Peter Clinch.
2.	Declaration of Interests None to declare in the meeting.
3.	Notice of AOB None.
4.	Approval of minutes dated 17th March 2022 The minutes were approved and electronically signed as a true record.
5.	Matters arising/action MS/JPM had organized regular budget monitoring meetings.
6.	<p>Current budget report</p> <p>JPM reported on the challenges being faced by WM in the process of migrating to the new Bromcom financial system imposed by WSCC. The committee discussed the issues involved and asked for the concern to be added to the risk register. SB clarified that safeguarding was still being reported through CPOMS. MO checked if other staff members were using the new system. JPM confirmed they did and all had attended the training, though used it for different purposes which the committee noted as a secondary risk. MGW offered to raise the issues faced at the Locality Heads meeting and JPM would give MGW the information.</p> <p>JPM flagged up that the anticipated teachers' pay rise was now 4% - the budget had incorporated the recommended 2%. The utility costs were also expected to be higher than budgeted. JPM reported on the funding and grants which would cover the unexpected costs.</p> <p><u>Lettings</u></p> <p>JPM reported on the current hirers and the current charging systems. It was agreed to review the lettings charges in time for the Autumn resources meeting. The committee asked if there were any comparable swimming pools WM could compare costs with. It was agreed the pool at Chailey was the closest match. The committee thanked JPM for her report and were pleased to see finances were in good order.</p> <p><u>Carry forward and funding</u></p> <p>The committee discussed the carry forward and the funding required for the PV panels on the new college roof. They checked WM was ready for the outlay but also noted it might be beneficial to fundraise as well as ensuring any eligible grants</p>

LR 1/7/22

MGW/JPM
8/7/22JPM
Autumn
22

	were sourced. <u>Furniture</u> WM had received the FF&E plans from ISG and were estimating costs for purchasing necessary items.	
7.	Confirmation the annual financial considerations are met (attached) Peter Clinch had asked that the committee check WM met the standards set out in the financial considerations document issued by WSCC. The committee went through the document confirming they had carried out the checks and added the dates.	
8.	Risk Register Lack of trust in Bromcom system.	
9.	AOB	
10	Impact of meeting on pupils Oversight of financial stability and ensuring financial controls are in place.	
11	Date of next meeting Tuesday, 29th November at 4pm.	

SIGNED.....*Matt Stuart*..... DATE.....29th November 2022.....

ACTION GRID JUNE 2022			
6	Concerns with Bromcom added to risk register	LR	1/7/22
6	Detailed list of concerns with Bromcom to be raised at Locality Heads meeting.	JPM/M GW	✓
6	Review of lettings charges to Autumn meeting	JPM	✓
			✓