

PROPERTY, HEALTH & SAFETY COMMITTEE MEETING
ON
Tuesday, 24th May 2022 at 4pm
held on Microsoft Teams

Committee: Sandra Boyd (SB), Simon Virgo (SV), Adam Rowland (AFR), Marion Wilcock (MGW), Bill Hatton (BH), Dave Pilbeam (DP), Alan Robinson (AR)

Clerk: Louisa Rydon (LR)

BUILDING UNIQUE FUTURES TOGETHER

MINUTES	
1. Welcome & Apologies Apologies were received and accepted from Sandra Boyd and Louisa Rydon. AFR to leave the meeting by 4.30pm so items 6, 7 and 9 were taken first.	
2. Declaration of Interests None to declare.	
3. Approve minutes of meeting dated 15th February 2022 The minutes were approved and electronically signed as a true record.	
4. Action Grid and Matters Arising <p>a) <u>Update on pool balance tank</u> As per DP's report. The balance tank was being replaced at WSCC's cost. The committee understood WM would lose out on lettings over the summer. WSCC were not making a claim but the committee felt WM would be able to claim the loss of income through their own policy. DP to ask JPM to investigate.</p> <p>b) <u>Party Wall agreement</u> MGW understood the solicitors had the party wall agreement in hand. SV/MGW had authority to sign the engrossment. The committee were concerned about the position of the proposed fence and the ivy covering. After careful discussion about boundary laws, they asked MGW to clarify the agreement between WSCC and the adjoining owner at the project board meeting. They needed clarity on the access to the 1m of land between the fence and the neighbour and commented on the impact of ivy. BH highlighted the landscaping condition that any planting removed would be replaced in the first 5 years.</p> <p>c) <u>UKPN Sub-station plans</u> There had been no action. Dean Wilson were believed to be looking at the draft document sent through by WSCC.</p> <p>d) <u>Electric trip</u> Andrew Edwards had confirmed the sprinkler system was independent of the electrical system.</p>	<p>DP/JPM 11/7/22</p> <p>MGW</p>
5. Existing Buildings: Report on any key issues and developments DP updated the committee on the recent works and the plans for half term. Following an issue with the hoists, Southern Mobility was coming in to carry out maintenance. SV	

	asked how the new security system at the school site was working. DP confirmed it was a good system and a recent fire drill had shown it to work well. DP confirmed cameras had been installed on the barn to record movement.	
6. New College Building progress, next steps and decisions a) <u>Update from Project Board & CEM meetings</u> The committee were disappointed that the furniture, fittings and equipment (FF&E) were still not ready to be released by ISG. They asked AFR if there was anything outstanding that was causing concern. He commented that they had been successful in securing items such as the all-weather pitch, basketball posts, but there were still questions over the classroom walls which would only be resolved through the final FF&E. The next CEM meeting would take place 10 working days after the release of the FF&E. He confirmed that BLB were continuing with meetings and getting on site. MGW was hoping to arrange a site visit for governors at 4pm on a Thursday in the second half of term.		MGW 11/67/22
7. Options/Plans for cottage at the college site Discussions were had around the future educational use of the cottage on the college site and it was agreed a working group should be set up to consider the best use of the site. MGW/SV/BH to be the governors involved. AR to select a small group of teachers including Tom Brown, to join the discussions. Report to next meeting. On questioning, DP confirmed the cottage was routinely checked and maintained despite being empty. <u>See confidential part II minutes</u> <i>AFR left the meeting.</i>		SV 18/10/22
8. Update on building works impact on existing site / progress and concerns AR confirmed that any minor issues that had arisen had been dealt with and students had coped well. Communications with ISG were good. The committee asked if any students had access to the site. AR explained the work experience a small number of students were accessing on site. The committee asked AR to liaise with ISG over the possibility of filming a virtual tour for students to access and for the website.		AR 11/7/22
9. Anything for the committee to address from the White Paper for broader discussion at July FGB The white paper was an agenda item for the strategy committee. SV highlighted the importance of being aware of the value of owning the school buildings and land and the implication that might have on academization. <i>AFR left the meeting.</i>		
10 Any other business a) <u>Allotment</u> MGW asked if there had been any follow up to securing an allotment. AR said it was being investigated but also raised the possibility of using the cottage garden. The committee applauded the idea and DP confirmed access would be possible. AR to investigate and report back.		AR 11/7/22
11 Anything to change on risk register No.		
12 Impact of governor action/discussion Making sure pupils are safe and maximising learning from having builders on site.		

	Maximise use of cottage site for educational purposes with brainstorming session.	
13	Date of next meeting Provisional – Tuesday, 18 th October, 2022 at 4pm	

SIGNED.....*Simon Virgo*.....DATE.....18th October 2022.....

	ACTION GRID MAY 2022	
4a	Check insurance policy for loss of use of pool.	N/A
4b	Clarify situation with fence, ivy and 1 m gap at next project board.	C/F
6	Try to arrange governor site visit (Thursday pm) before the end of term.	Done
7	Organize working group to consider options for cottage.	Plan in place
8	Possible filmed virtual tour of college site for students and website.	Plan in place
10a	Investigate use of cottage garden for students.	Actioned and being used