

Thursday, 19th January 2023 at 3pm
VENUE: Woodlands Mead, Chanctonbury Road, Burgess Hill, RH15 9EY

Clerk: Louisa Rydon

	<p>Approved. <u>Communication (GB)</u> The committee applauded the connection to the Governors' strategy. MGW had some wording changes to make it read as a policy. LR to send to GB.</p> <p><u>Emergency procedure plan (AFR)</u> Approved.</p> <p><u>Exams (SF)</u> The committee changed the governor section to: Governors to undertake an annual review of the examination process to include policies and practice.</p> <p>Approved. <u>Home School Agreement (AFR)</u> Approved.</p> <p><u>Lock Down (AFR)</u> The committee discussed the code words and AFR was confident that the words were well known and prompted immediate action.</p> <p>Approved. <u>Transporting pupil travel in cars (SF)</u> The committee clarified that staffs' personal insurance must cover business use and they had to show a valid MOT certificate. The school had a block policy and only specified staff members were able to take pupils. They asked that vaping be added to the section on smoking.</p> <p>Approved.</p>	<p>LR/GB 27/1/23</p> <p>LR 27/1/23</p> <p>LR 27/1/23</p>
6	<p>Policies due for approval in summer term <u>Statutory</u> Early Career teachers (TB) Relationships & sex education & health education (NB) School Exclusion (AFR) <u>Non-statutory</u> Calming Room guidance (SG/COP) Examinations Malpractice (TB) Assessment & Recording reporting (TB) Freedom on Information publication scheme PMLD (SD/KM) Provider Access (SF)</p>	
7	<p>Impact of governor discussion/action Policies kept up to date through regular governor review.</p>	
8	<p>Date of next meeting Thursday, 11th May at 3pm</p>	

SIGNED.....*Bill Hatton*..... DATE.....11th May 2023.....

ACTION GRID JANUARY 2023			
4a	Ask CC to add clause with SENAT responsible for admissions process.	LR	✓
4b	Governors to read KSIC part 2 and sign form at March FGB	All	✓
4c	School to review online policy in view of wearables. To next policy	LR	LR to chase
5	FGB approval for disciplinary, grievance and children with health needs who cannot attend school required	FGB	✓
5	Addition to acceptable use policy added in meeting	AFR	✓

5	Wording changes for communication policy to GB.	LR/MGW	✓
5	Amend governor section of exam policy	LR	✓
5	Add vaping to transporting pupils in cars.	LR	✓