



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

29th September 2023

Dear Parents / Carers,

Car parking

During school drop off and pick up times the roads around the school get very busy, please can we ask if travelling by car you park considerately taking into account our neighbours and London Meed school.

Wherever possible if travelling to/from school by car you should park in the Queens Crescent public car park and walk your child to school. A parking permit allowing free parking at pick up and drop off times is attached to this e-mail.

Some pupils are not able to walk this distance safely either due to medical conditions or disabilities. Therefore families of these pupils are permitted to use the dedicated drop off zones in the morning. After school these families must use the dedicated car parking spaces as the drop off zone is required for the larger transport vehicles to park and load pupils safely.

Should parents require vehicular access at any time to collect a sick child, they are able to use the intercom at the barrier to request access. Families should ensure that they drive with the utmost care, as children may be leaving or entering the grounds.

Please note the car parking spaces along the fence opposite Woodlands Meed do not belong to the school, these car parking spaces are owned by London Meed school therefore please do not double park or block these cars in as access is required at all times.

Kind regards

Woodlands Meed