



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

5th December 2023

Dear Parents/Carers

Motor Mechanics Course at Crawley College, Crawley

We are writing to inform you that Crawley College are running a Motor Mechanics course specifically for our students. This will take place every Wednesday starting on 10th January 2024.

Your son/daughter has been chosen to attend this course, where they will be given the opportunity to gain experience of a further education learning environment. Please send them in wearing appropriate footwear, warm clothes and a jacket, that you don't mind getting dirty.

Students will travel by minibus leaving at 9:30 and will return at 3:00pm. Students will be accompanied by Woodlands Meed staff at all times. Should they wish to purchase anything from the café please send them in with some money.

Please send your child in with a packed lunch for this trip, with enough water or a non-fizzy drink to last the day and a backpack to carry their lunch. If you have already ordered and paid for a school dinner for this date we will cancel the order and credit your account. If your child is entitled to free school meals the school will provide a packed lunch.

You will see the visits listed on your Scopay homepage under trips and events. Please log on to give your consent by **2nd January 2024**

Yours faithfully

Tom Brown
Deputy Headteacher