



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

January 2024

Dear Parent / Guardian

Transition to Year 10 – College Site

We are looking forward to welcoming your son or daughter to our new college building in September 2024 to start the next stage of their education and prepare for adulthood. As you will be aware we do not have a definite date for the move but we are optimistic that we will be in by September.

We will be hosting a presentation about progression to Year 10 during our February Parents Evening at 4pm or 6pm at the college site and will be able to share tours of the new college via Virtual Reality headsets. Additionally there is a Careers and Transition Event on this evening at the college.

We will repeat the presentation and offer an opportunity to look round the current college when pupils are working on Tuesday 19th March at 9.30am – no booking necessary for either event.

YEAR 9 TRANSITION DATES in 2024 - 2025	
PARENTS	
Tuesday 6 th Feb	College Parents Evening Year 9 parents 4pm or 6pm including Virtual Reality Tours
Tuesday 19 th March	9.30am College Tour & Presentation
Summer date tbc	9.30am College Tour & Presentation
Tuesday 2 nd July	Parents' Evening - meet your new teacher 4pm / 6pm
PUPILS	
Spring Term 2024	Informal Visits – current college site / Virtual Reality Tours
10 / 11 th June	Presentation by Deputy Heads & College interviews
Tuesday 18 th June	Transition visit to college
Tuesday 25 th June	Transition visit to college
Complex Needs	Bespoke programme of visits

Teachers will have allocated meeting time in June to 'hand over' pupil details to new class staff.

If you have any questions about transition please get in touch by phone or email gbarton@woodlandsmeed.co.uk

Yours faithfully

Gillian Barton

Deputy Head Teacher SEND, College Site