

**WOODLANDS MEED
EXTRAORDINARY FULL GOVERNING BODY MEETING
Monday, 12th June 2017 at 4.00pm**

VENUE: Woodlands Meed, Chanctonbury Road, Burgess Hill, RH15 9EY

FGB: John Clifton (JC), Miriam Owen (MO), David Sewell (DS), Adam Rowland (AFR), Simon Virgo (SV), Marion Wilcock (MGW), Martin Woods (MW), Peter Clinch (PC), Ian Simpson (IC), Sandra Boyd (SB), Robert Landauer (RL)

Associate Member present: Kevin Banfield (KB)

Karen Sayle (KS) and Andrea Dickson (AD) – present agenda items 1-4

Clerk: Louisa Rydon (LR)

BUILDING UNIQUE FUTURES TOGETHER

MINUTES	
1.	<p>Welcome, Introductions and Apologies Apologies were received and accepted from Boo Savage. Karen Sayle and Andrea Dickson were welcomed to the meeting.</p>
2.	<p>Declaration of Interests John Clifton: wife employed in school Marion Wilcock: consultant, Coffin Mew</p>
3.	<p>Notice of AOB PC suggested the order of the agenda was changed, swapping items 5 and 6 and that item 8 was separated into 8a and 8b which governors agreed to.</p>
4.	<p>Review Budget for 2017/18 Governors had received the revised budgets and clarification of points raised at the last meeting in advance. They had been invited to send any questions and KS/AD distributed their written responses at the meeting. Governors thanked KS/AD for all the work they had done. They carefully studied the proposed budget and felt the way WSCC accounted for income had led to confusion in the actual budget amounts. They appreciated that extra funding received during the year had been used to off-set the classroom support budget. They looked at the yearly figures for SEND, pupil premium, out of county ENF and breakfast club noting the ring-fenced funding. They asked KS/AD to check that there was no double counting in the budget and a vote would be taken at the end of the meeting. <i>SV joined the meeting.</i> JC thanked KS/AD and they left the meeting.</p>
5.	<p>See Confidential Part II minutes</p>
6.	<p>See Confidential Part II minutes</p>
7.	<p>Lead Teacher Role at College site (job description attached & note from AFR) Governors had received the job description and reasons for the need to recruit a lead teacher at the college site. JC had asked governors to approve the role in view of the changes to the current proposal. Governors questioned how the position would work and AFR explained the leadership role. DS commented on the loss of leadership experience on the college site and governors were aware of the need to have a strong team in place to allow progression. Recruitment for lead teacher approved.</p>
8.	<p>See Confidential Minutes a) Final Budget JC confirmed that clarity had been received and he proposed option one. Seconded by RL. For: 8 Against: 2</p>

KS/AD
23/6/17

	Abstentions: 1 The budget for 2017/18 was duly approved.	
9.	Proposed dates for Governor Development Day, Strategy Group Membership and Meeting Date <u>Strategy Group</u> Membership: AFR/JC/MGW/SV/PC. AFR to consider an extra staff member. Meeting confirmed for Monday, 3 rd July 4-6pm <u>Governance Day</u> All governors & clerk to attend. Wednesday, 5 th July 4-8pm JC thanked governors for their commitment and time during a very difficult period.	

	ACTION GRID JUNE 17	
4	Verify no double counting in budget for WSCC income.	KS/AD

SIGNED.....*Marion Wilcock*.... DATE.....12/7/17.....