






Weekly Bulletin




Diary Dates	
27 th March	Interschool JOLF festival (school site)
28 th March	Deadline for applications to Key Stage 5
28 th March	Rainbow Day
28 th March	Last Day of Term
15 th April	First Day of Term
Summer Term	College Year 10 Annual Reviews
15 th – 19 th April	Bikeability Week at School Site Year 8
24 th April	Aerobathon and Fundraiser
26 th April	Run with Tom
29 th April – 01 st May	Year 8 Residential to Hindleap Warren

Letters sent this week
KS4 Fun Session – Clip N Climb 25.03.24
KS4 Fun Session – Swimming 25.03.24
Year 8 Trip to National Trust, Sheffield Park – 27.03.24
Mixed KS3 PYG K2 Leisure Centre, Crawley – 22.05.24
Mixed KS3 PYG (Swimming) K2 Leisure Centre, Crawley – 22.05.24
Rainbow Day – 28.03.24
Year 8 and 9 HPV Immunisation catch-up session – 15.05.22
Year 9 Td_IPV & MenACWY Immunisation Catch up session - 15.05.24

Lunch Menu	Copies of letters	Term Dates
		

New Staff Members		
	<p>We have welcomed three new staff members to Woodlands Meed this week, Rhiannon into Moles Class, Amanda into Robins Class, and Luis, our new Premises Officer, who will be working across both the school and college sites.</p>	

	<p>Following on from Red Nose Day last week, through donations and the Bake Sales at both sites, a grand total of £294.55 was raised – thank you to everyone who donated.</p>
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WM Girls' show who Rule the World with Impressive Cup debut!

On Monday 18th March, it was the turn of our female students' to represent Woodlands Mead in The Albion Cup. Many were making their full debuts, as students from both our School and College sites joined forces to put on a fantastic show of teamwork, togetherness, and skill!



Exciting attacking play and clinical finishing, combined with tough tackling, expert goalkeeping and a miserly defence resulted in a very successful tournament for our inspiring girls. Winning three, drawing two, and losing just two of their 7 games; scoring 12 and only conceding 5 goals are very impressive statistics for any team in The Albion Cup, let alone a team who were playing together for the first time! Special mentions go to Precious; who was our top goal scorer with 7 (including a hat trick against Lindfield!), and Heidi who was solid and so reliable in goal, the highlight being a fantastic penalty save!



Massive congratulations to all 8 of you, we are so very proud of you all!

Our Inspirational Squad:

Jenny (Manager) Evie, Precious, Holly, Rosie, Megan, Mark (Coach), Keira, Nia, Heidi.

Active 30

Active 30 is a Government initiative to help children become fitter and healthier. It directs schools to provide 30 minutes of active time (in addition to playtimes and scheduled PE) each school day. Families are responsible for encouraging their children to become more active for an additional 30 minutes at home. With this in mind, we are supporting families by providing a suggested weekly activity for children to do at home which requires no specialist equipment, but maybe a bit of creativity to deliver it. If you would prefer to do your own activity, that is absolutely fine. It is not compulsory, but it would be great for as many students as possible to participate. Please put any photos taken on Seesaw and tag Active Time.



Socks in Pots!

What you need: three pairs of socks and three or more pots or pans



How to play:

- Place pots or pans at different distances away.
- Start behind a start line.
- Score one point for each pair of socks you throw that land in a pot or pan.
- Make this harder by labelling each pot or pan with a different number of points and seeing how many points you can score.
- Play with more people by seeing who can score the most points. The first person to ten points is the winner.



Events Mailing List

Sports Sessions this Easter!

This Easter holiday, our popular sports sessions return, with tennis, badminton and gymnastics.

Book in today to get active this Easter!

We will be holding tennis and basketball sessions over the Easter holidays:

- **Gymnastics:** Tuesday 2 April, 10 - 11am
 - **Badminton:** Tuesday 2 April, 1 - 2pm
 - **Tennis:** Wednesday 3 April, 10 - 11:30am (2 sessions)
-
- **Gymnastics:** Friday 5 April, 10 - 11am
 - **Badminton:** Friday 5 April, 1 - 2pm
 - **Tennis:** Wednesday 10 April, 10 - 11:30am (2 sessions)

Booking is essential, so don't miss out!

Grab your trainers and get out there!

Please note, all equipment is provided for the sessions.

We ask that all families only book into one session (of the list above), to ensure as many children as possible can access these activities over the holiday period.

[Burgess Hill Town Council event tickets](#)
[from TicketSource.](#)



We are happy to confirm that we will be holding an Open Day in our Brighton Campus on

Wednesday 27th March 4.30 - 7pm.

The Open Day is a great opportunity to experience the different courses available at Dv8 Sussex. You will have the opportunity to meet our specialist industry tutors who will show you around our facilities and provide a fun taster of what it is like to study with us.

BRIGHTON

Victoria House (next door to Mountain Warehouse)

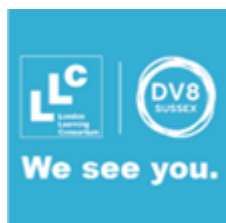
125 Queens Road

Brighton

BN1 3WB

To confirm your place, please email dv8admissions@londonlc.org.uk with details of which campus you would like to attend and if you are interested in the Games, Media or Music courses.

If you are unable to make our Open Day, we can offer a guided tour at a more suitable time. This will offer you the chance to view every area of the College and ask questions to our experienced marketing team.



OFSTED GRADE 2 PROVIDER - "GOOD" IN ALL ASPECTS OF OUR PROVISION



Face-2-Face Befriender Training

Are you a parent carer?

Would you like to be part of an exciting project supporting other parent carers?

Would you like to train to be a volunteer befriender?



Training dates

Thursdays 10.00am to 1.00pm:

25 April, 2 May, 9 May, 16 May, 23 May, Half term break, 6 June, 13 June and 20 June

First and last session in person (Horsham), all others via Zoom

To book onto the course or have an informal chat about the project, please contact our Face-2-Face Co-ordinators using the contact details below:

Rachel Fielding

Email: rachel@reachingfamilies.org.uk

Telephone: 07535 386687

Bodil Scrivens

Email: bodil@reachingfamilies.org.uk

Telephone: 07732 169939



www.reachingfamilies.org.uk

Registered charity No. 1150906

Company Limited by Guarantee No 8261096

What's involved?

Face-2-Face befriending is for parents of children with SEND in West Sussex who are undergoing assessment for additional needs or have received a recent diagnosis. The project works by matching parent-carers with an experienced volunteer befriender who will provide emotional and practical support to help them on their journey.

Our eight-week training course covers a range of vital skills and knowledge, including:

- Active listening
- Verbal and non-verbal communication
- Confidentiality and self-disclosure
- Empathy
- Resilience and personal boundaries
- Safeguarding
- Life as a parent carer
- Reaching Families and other local services

At the end of the course we will carry out a DBS check, then begin matching you with a parent-carer.

We are flexible as to how much time you can give to support a family. Out of pocket expenses and transport/mileage to in-person training will be reimbursed. Ongoing support from our project co-ordinators is provided.

Children's Swimming Lessons

4 teaching
pools

8K swimmers

30 years

+

Monthly payments, term time classes!
From babies up to squad level

We have pools across
Burgess Hill, Hurstpierpoint
and Brighton!

join at
any time!



Finn's Swim

• school •

call us on

01444 246800

to book your place

www.finnsswimschool.co.uk

formerly known as floaters



THE
BURGESS HILL
ACADEMY

SPRING FAIR

Saturday 18th May 2024
11am to 2pm

THE BURGESS HILL ACADEMY
FUN FOR ALL THE FAMILY!

FREE ENTRY

- 147ft assault course •
- inflatables •
- BBQ •
- ice cream •
- tombolas •
- stopper squad •
- community stalls •
- music •
- and much more!



For more information contact:
act@theburgesshillacademy.org.uk



Sign up to the West Sussex Disability Register!

Do you have a young person in your family aged between 0-25 who has a disability? Sign up now to:

- Help influence services and plan events
- Receive regular eNewsletters with local events, activities and information
- Access discounts on local and national attractions
- Find out about free specialist library resources

westsussex.gov.uk/disabilityregister



FREE

-drop in to ride or book a coaching session!

BurgessHill
Town Council



STICK ON LONG TROUSERS,
GRAB YOUR BIKE, A HELMET AND...

**...ROCK UP
AND RIDE!**

8 APRIL

10.30AM-4PM

BURGESS HILL BMX TRACK, RH15 8RW

-OFF MAPLE DRIVE



Burgess Hill Football Club will be open and
selling refreshments during the event

COACHING SESSIONS MUST BE BOOKED IN ADVANCE
TO BOOK SCAN THE QR CODE OR VISIT
WWW.BURGESSHILL.GOV.UK/EVENTS/ROCK-UP-AND-RIDE/



FOR MORE INFORMATION CONTACT COMMUNITYTEAM@BURGESSHILL.GOV.UK

BRAMBLE RETURNS

2 - 12 APRIL

**Collect your trail
map from the Help
Point**

**Follow the clues
around town**

**Return your map to
the Help Point to
collect your prize!**



Opening Hours:

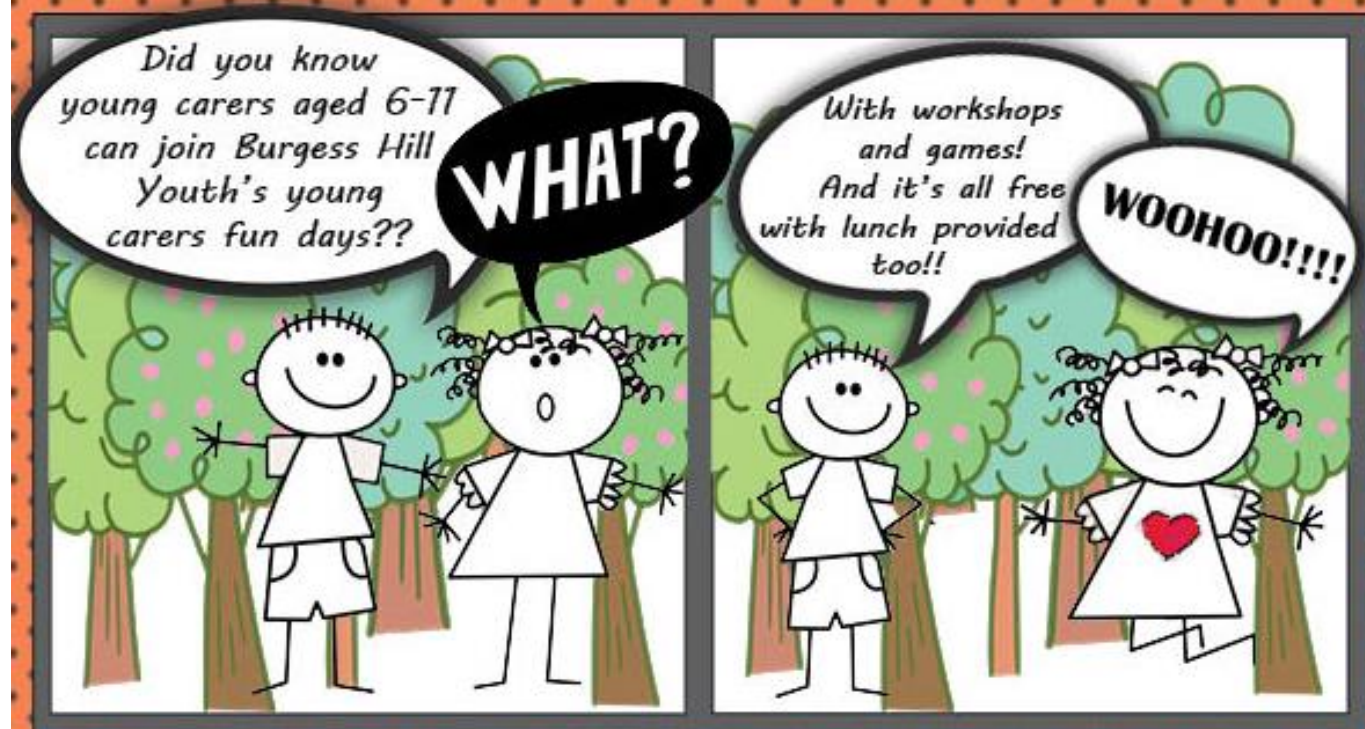
Mon, Wed, Thurs: 9am - 5pm

Tues: 10am - 5pm

Fri: 9am - 4:30pm

Email communityteam@burgesshill.gov.uk for info

YOUNG CARERS FUN DAYS



UPCOMING DATE:

TUESDAY 9 APRIL

10AM-2.30PM

FAIRFIELD COMMUNITY CENTRE, WESTERN ROAD

SIGN UP VIA THE QR CODE OR AT:

WWW.BURGESSHILL.GOV.UK/TOWN-COMMUNITY/YOUNG-CARERS/

For further information contact;
Kayleigh@burgesshill.gov.uk
or call 01444 238206



Supported by

BurgessHill
Town Council

SEND Friendly Construction Club Sessions



Join the Disability Register team for some building fun at special pop-up construction club sessions during the Easter school break.

Try one of our kits to make animals, vehicles and more, or get creative and let your imagination take over.

The sessions are:

- Friday 5 April – Southwater Library – 10.30am-12.00pm
- Tuesday 9 April – Broadfield Library – 1.30pm-3.00pm
- Wednesday 10 April – Ferring Library – 1.30pm-3.00pm
- Friday 12 April – Southwick Library – 10.30am-12.00pm

We advise this event is suitable for ages 4+ and siblings are welcome to join! Places are limited, so booking is essential.

To book please click link below:

[What's on - West Sussex](#)

JOIN THE Super 1s

**Visually Impaired Super 1s
Ages 12-25**

CHALLENGE YOURSELF
BE MORE ACTIVE
IMPROVE YOUR SKILLS
MAKE NEW FRIENDS

**FREE VI
CRICKET SESSIONS!**

WHEN:

Saturdays (alternate weeks)
10am - 12pm

(Starting 9 March 2024) exc May
half term, until the summer holidays

WHERE:

Patcham High School, Ladies'
Mile Rd, Patcham, Brighton
and Hove, Brighton BN1 8PB

CONTACT:

Tom Belcher
Tom.Belcher@sussexcricket.co.uk

www.lordstaverners.org/super1s



LORD'S TAVERNERS
Empowering young people through cricket

Registered Charity No. 306054 | OSCR No. SCO46238



Sponsored by



Family Fun Sessions

-Holiday sessions for families of children and young people SEND*

*Special Educational Needs and Disabilities

The King's Church
Thursday 4 April

10-11.30am and 12.30-2pm
aimed at ages 3-18

FREE ADMISSION

Tickets must be pre-booked from 1 March
via TicketSource, by calling The Help Point on
01444 247726 or in person at 96 Church Walk

Easter themed arts and crafts,
activities, information services
and much more!

Follow the Town Council's social media
or check our website for updates



Co-organised by



BurgessHill
Town Council

Any questions contact the Community Team on 01444 238206
or email communityteam@burgesshill.gov.uk



west
sussex
music

HOLIDAY ACTIVITIES



8-9 APRIL
BOGNOR REGIS - RAP & LYRIC WRITING

8-9 APRIL
WORTHING - ROCK & POP BAND

10-11 APRIL
LITTLEHAMPTON - RAP & LYRIC WRITING

10-11 APRIL
CRAWLEY - ROCK & POP BAND

AGES 8 - 16YRS
SIGN UP HERE

WWW.WESTSUSSEXMUSIC.CO.UK/HOLIDAYACTIVITIES



Supported using public funding by



**ARTS COUNCIL
ENGLAND**



Autism Empowerment Webinar

This one-hour lunchtime webinar is a brief exploration of how Autism can present, the history of Autism, diagnosis as well as differences in communication and social interaction. We will also be looking at how the environment can impact on someone with sensory processing challenges.

The main aim of this webinar is to focus on the many strengths autistic individuals have and how we can increase understanding and Neuro-inclusivity through education and raising awareness.

Webinars are held on Zoom on the following dates:

Thursday 29th February 12:30 to 13:30

Friday 29th March 12:30 to 13:30

Friday 26th April 12:30 to 13:30

At the end of the webinar, you will receive a certificate of attendance that will be emailed to your given email address.

The cost of this one-hour webinar is only £5.50!

To book your place on the webinar please either scan the QR code below or go to: www.theautismtrainingnetwork.com/training

"For every person who understands Autism better, another Autistic person will be happier." -

Libby Scott, Autistic Author (at age 11)





Let's Talk About.....

Ellie, a Coproduction Coordinator at WSPCF, was diagnosed autistic in her late twenties and with ADHD a few years later. She is also a mum of three – including two autistic teenagers.

Because your school is part of the Autism In Schools Project, you are invited to join Ellie as she shares her experiences. This year, we are offering a repeat session on Autism and ADHD in Girls, and a new standalone session where Ellie will talk about masking in more detail.

Let's Talk About Masking

Tuesday 16th January
7:00 - 8:30pm



<https://forms.office.com/e/5geYU9Vy4C>

Let's Talk About Masking

Friday 22nd March
12:00 - 13:30 am



<https://forms.office.com/e/21Nf9D9N15>

Let's Talk About Autism/ADHD in Girls

Tuesday 23rd April
8:00 - 21:30pm



<https://forms.office.com/e/rDV8cMOUT5>

Let's Talk About Masking

Wednesday 15th May
8:00 - 9:30pm



<https://forms.office.com/e/PBD2wJkUgY>

Please ensure you use the correct link or QR code for the session you would like to attend!



Calling all parent/carers of children and young people with SEND - Short Breaks 2023/2024 (SEND youth groups, weekend activities, holiday playschemes, family fun days and small grants in West Sussex)

The new West Sussex County Council's Short Breaks programme is approaching the end of its first year and so we want to hear from those who have used the service and those who have not. Your feedback will help us to look at changes/adaptations we need to make to the programme and so it is important to give your views and opinions. We have created a short survey where we will capture all of the feedback; we have kept the survey short as we know how busy everybody is. The survey can be found at:

<https://yourvoice.westsussex.gov.uk/embeds/projects/14318/survey-tools/33037>

The survey closes on 28 March 2024.

easter events

EASTER EGG HUNT

30 MARCH - ST ANDREW'S CHURCH, CANTS LANE

10:30am - 12:30pm.

Activities and games for families. All children will receive a chocolate egg. Free entry.



*EASTER TRAIL

2 - 12 APRIL (WEEKDAYS ONLY) - HELP POINT

Visit burgesshill.gov.uk for opening hours.

Town centre trail for children. Collect your trail maps from the Help Point at 96 Church Walk, follow the clues and return your map for a prize. Free event.

SPORTS SESSIONS*

2 APRIL + 5 APRIL, THE TRIANGLE

Gymnastics: 10 - 11am

Badminton: 1 - 2pm

Free sports tasters for kids. Equipment provided, trainers recommended. Booking required. Call 01444 247726 for more information.



***Organised by Burgess Hill Town Council**

*TENNIS SESSIONS

3 APRIL + 10 APRIL, ST JOHN'S PARK TENNIS COURTS

10 - 10:40am or 10:50 - 11:30am

Equipment provided, trainers recommended. Booking required. Call 01444 247726 for more information.

FAMILY FUN SESSIONS*

4 APRIL - THE KING'S CHURCH

10 - 11:30am or 12:30 - 2pm

For families of those with SEND (Special Educational Needs and Disabilities). Activities and information services. Free event - booking required. Call 01444 247726 for more information.



*ROCK UP AND RIDE

8 APRIL - BURGESS HILL BMX TRACK (MAPLE DRIVE)

10:30am - 4pm

BMX coaching: 10:30am - 12pm or 1 - 2:30pm (booking required).

Those not wanting a coaching session can drop in throughout the day. Please bring your own bike (with pedals, no balance bikes). Children must be confident riders, and children in school year 6 and under must be accompanied by an adult. Free event - visit burgesshill.gov.uk/events/rock-up-and-ride for more info on how to book.



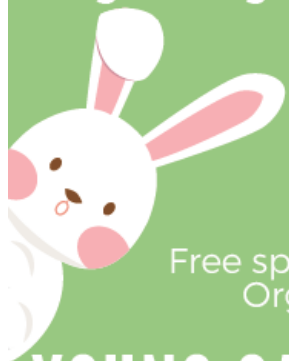
***Organised by Burgess Hill Town Council**

YOUNG CARERS*

9 APRIL - FAIRFIELD COMMUNITY CENTRE

10am - 2:30pm

For Young Carers aged 6 - 11. Free event with lunch provided. Bookings close Friday 5 April. To register visit burgesshill.gov.uk/town-community/young-carers/.



SPRING INTO ACTION

9 APRIL - ST JOHN'S PARK

1pm - 3pm

Free sports activities for children and families.
Organised by Mid Sussex District Council.

YOUNG CARERS*

11 APRIL - OUTING BY INVITATION ONLY

Email kayleigh@burgesshill.gov.uk for details.

For Young Carers aged 6 - 11. Free event with lunch provided. Bookings close Friday 5 April. To register visit burgesshill.gov.uk/town-community/young-carers/.



KIDS FUN MORNING

11 APRIL - ST EDWARD'S CHURCH

10am - 12pm

Easter crafts, board games, toys for pre-schoolers. Free event with refreshments for sale.

***Organised by Burgess Hill Town Council**

SAVE THE DATE

BurgessHill
Town Council

We've got some great events coming up in 2024!



29 MAY - WOWZER WEDNESDAY

St John's Park, 11am - 3pm. Free inflatables for children.



2 JUNE - HAMLET

Burgess Hill Girls, 6pm.

Tickets on sale now - call 01444 247726

23 JUNE - SUMMER FAYRE

St John's Park, 11am - 3pm. Stalls, games and activities for families.



1 JULY - TEDDY BEAR'S PICNIC

St John's Park, 10am - 2pm. Free event for pre-schoolers.



5 JULY - OPEN AIR MUSIC IN THE PARK

St John's Park, 6 - 9pm. Free concert in the park.



24 JULY - THE TALE OF JEMIMA PUDDLEDUCK

St John's Park, 1 - 2:30pm. Free children's theatre. No booking required, just turn up!

Community Food Hubs

West Sussex County Council is working in partnership with Biffa and UKHarvest, a food rescue charity, to reduce food waste and provide access to affordable food using rescued produce.

How it works?

The Community Food Hubs are open to everyone and are designed to reduce food waste. Simply bring a shopping bag and fill it from a selection of mixed groceries for a suggested donation of £3.50.

Our friendly volunteers will be on hand to help you make the most of your weekly shop by sharing recipes, healthy options, and tips to reduce your household food waste.



Dates and Location

Ashenground Community Centre

Southdown Close, Haywards Heath,
RH16 4JR

10 – 11 am

Dates:

2023

Friday 19th May
Friday 16th June
Friday 14th July
Friday 11th August
Friday 8th September
Friday 6th October
Friday 3rd November
Friday 1st December

2024

Friday 12th January
Friday 9th February
Friday 8th March
Friday 5th April

*Confirmed to run until April 2024



@wsrecycles

@ukharvest

For more information please visit:

westsussex.gov.uk/ukharvest or ukharvest.org.uk/community



Special School Menu 2024/25



Week 1			
15th Apr, 6th May, 3rd Jun, 24th Jun, 15th Jul, 9th Sep, 30th Sep, 21st Oct, 18th Nov, 9th Dec, 13th Jan, 3rd Feb, 3rd Mar, 24th Mar			
	MAINS	SIDES	DESSERT
MON	Option 1: Quorn Hotdog in a Soft Roll V Option 2: Cheese & Onion Frittata V	Diced Potatoes VE Broccoli VE & Sweetcorn VE	Chocolate Whip & Strawberry Puree V
TUES	Option 1: Roast Chicken Option 2: Chickpea Roast V	Roast Potatoes VE Swede VE & Cabbage VE	Chefs Choice Fruit Muffin V
WEDS	Option 1: Carbonara Option 2: Lentil Shepherdess Pie V	Garlic Bread V Peas VE & Chefs Choice Vegetables VE	Sultana Cookie VE
THURS	Option 1: Pork & Apple Sausage Roll Option 2: Soya Meatballs in Herby Tomato Sauce V	Herby Potato Wedges VE Baked Beans VE & Country Mixed Vegetables VE	Fruit Portion VE & Strawberry Milkshake V
FRI	Option 1: Southern Spiced Burger V Option 2: Potato Topped Salmon Pie	Mashed Potatoes V Cauliflower VE & Carrots VE	Chocolate & Apricot Cracknell VE

Week 2			
22nd Apr, 13th May, 10th Jun, 1st Jul, 22nd Jul, 16th Sep, 7th Oct, 4th Nov, 25th Nov, 16th Dec, 20th Jan, 10th Feb, 10th Mar, 31st Mar			
	MAINS	SIDES	DESSERT
MON	Option 1: Cheese & Pepper Pizza Slices V Option 2: Sweet & Sour Quorn & Rice V	Peas, Sweetcorn VE & Carrots VE	Chef's Oaty Fruit Crumble VE & Custard V
TUES	Option 1: Chicken Curry & Rice Option 2: Baked Beans & Cheese Jacket Potato V	Country Mixed Vegetables VE	Orange Frosted Carrot Cake V
WEDS	Option 1: Roast Pork Option 2: Baked Lentil Roast V	Roast Potatoes VE Carrots, Swede VE & Cabbage VE	Fruit Strudel & Cream V
THURS	Option 1: Shepherd's Pie Option 2: Quorn Casserole V	Mashed Potatoes V Cauliflower VE & Green Beans VE	Fruit Flapjack VE
FRI	Option 1: Tuna Pasta Bake Option 2: Crunchy Vegetable Goujons VE	Herby Diced Potatoes VE Chef's Choice Vegetables VE & Broccoli VE	Chocolate Brownie V

Week 3			
29th Apr, 20th May, 17th Jun, 8th Jul, 2nd Sep, 23rd Sep, 14th Oct, 11th Nov, 2nd Dec, 6th Jan, 27th Jan, 24th Feb, 17th Mar			
	MAINS	SIDES	DESSERT
MON	Option 1: Classic Macaroni Cheese V Option 2: Quorn Chilli & Rice V	Country Mixed Vegetables VE & Green Beans VE	Apple & Berry Crumble Jack VE
TUES	Option 1: Chicken & Thyme Pie Option 2: Lentil & Mushroom Pasta Bake VE	Carrots VE & Sweetcorn VE	Pear & Chocolate Sponge V & Chocolate Custard V
WEDS	Option 1: Beef Bolognese Option 2: Golden Cheese & Onion Turnover V	Garlic Bread V Potato Wedges VE Cauliflower VE & Peas VE	Fruit Smoothie VE
THURS	Option 1: Roast Chicken Option 2: Quorn Roast VE	Roast Potatoes VE Swede VE & Cabbage VE	Cinnamon Bun V
FRI	Option 1: Fish Fingers Option 2: Beanie Wrap V	Chips VE Broccoli VE & Baked Beans VE	Apricot Oat Cookies V



FRESHLY BAKED BREAD V, WATER AND MILK V AVAILABLE DAILY. ADDITIONAL DESSERT OPTIONS - FRESH FRUIT VE AND FRUIT YOGHURT V. V VEGETARIAN VE VEGAN



Special School Menu 2024/25



Special School Meal Information

Welcome to your new School meals menu for 2024/25. School meals are free for all pupils in Reception, Year 1 and Year 2 and for pupils who are entitled to Free School Meals. For pupils in other years meals can be ordered and paid for via the school.

Catering Services work with the Lead Association for Catering in Education (LACA) to ensure that our menus comply with the Government's School Food Standards. We have reduced sugar, salt and fat content on our menu and support local suppliers providing fresh meat and vegetables. Our meals are produced in school by our award-winning teams to support your child's lunchtime experience. We have recently partnered with ProVeg helping to make changes to our menu that can have a big impact on children's health and the health of the planet.

How do I order and pay for a School meal?

All meals must be ordered via your school payment system please contact your school administrator. If you are entitled to Free School Meals or your child is in Reception, Year 1 or 2 the school will order for you direct to Catering Services and you do not need to contact the school after your initial order.

What happens if my child is sick and cannot attend School?

Please contact the school office as soon as possible to inform them your child will be absent and will not require their meal.

What happens if my child has a school trip?

Free School Meals and pupils in Reception, Years 1 & 2 will be provided with packed meals on trip days, the school will order directly with Catering Services. Paid meals should be ordered with your school as usual.

What if I require a special medical diet?

We can work with you and the school to support a medically prescribed special diet. Please ask for a Special Diet Request form from the school office, once completed return with the medical evidence to the school office. This request will then be passed to and reviewed by the Catering Services team and where possible a special diet meal will be provided.

How much does a school meal cost?

A school meal is currently £2.75, this may be subject to change in September 2024.

Free School Meals Eligibility

We would like to remind you that some families are entitled to Free School Meals. There are two important reasons why families should register for Free School Meals:

- students who are eligible receive a fresh nutritious hot Free School Meal every day.
- schools receive additional funding from the government for each eligible student who claims the Free School Meal allowance, even if the student doesn't regularly eat a meal.

The process for parents to submit applications for Free School Meals is now entirely online, and so schools will be unable to provide hardcopy forms or submit your application form for you. This system gives families an instant indication as to whether their child is eligible for Free School Meals and ensures that eligible children receive their entitlement as quickly as possible.

Link to the online Free School Meal application form: [Free school meals - West Sussex County Council](#)

The Catering Services Free School Meal team will then run further checks and confirm the outcome via email. You can contact the Catering Services Free School Meal team directly on 0330 222 5555 or at fsm@westsussex.gov.uk for further assistance.

Other key contacts:

- Orders / Payments / Cancellations - Your school office.
- Special Diets - Your school office in the first instance.
- Catering Services Office Hours – 09.00 – 17:00, Mon-Fri.
- Compliments / Complaints/ Feedback

catering.advisory.service@westsussex.gov.uk