



**School Site:** Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY  
**College Site:** Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP  
**Tel:** 01444 244133 **Email:** office@woodlandsmeed.co.uk  
**Headteacher:** Mr Adam Rowland

22<sup>nd</sup> April 2024

Dear Parents & Carers

### **WSSC Post 16 Transport September 2024 for SEN Students**

Transport to school does not automatically renew in years 12, 13 and 14 and has to be applied for annually. Last September we had a number of students who were not able to return to college on time, as they had not applied for transport.

Applying for transport applies whether your child is staying at Woodlands Meed and needs transport or if they are moving to a post 16 placement and will require transport.

**The deadline for applications for September 2023 is 30 June 2024 – but the quicker you apply the more likely your child will stay with the same transport provider / staff**

Please note the following:

- An application is needed even if the student claims a fuel allowance
- Train and bus passes can be organised on a student's behalf as an alternative
- Course name - Life & Living Skills Timetable - Monday - Thursday 9am - 3.30pm Friday 9am - 1.50pm
- Post 16 transport provision requires a parental contribution; for the academic year 2023/24 this is £826. This can be paid by direct debit over 7 months from October. It is waived for families who are assessed as being on a low income.

The online application and criteria for transport assistance for students with EHCPs can be found at [www.westsussex.gov.uk/Post-16transport](http://www.westsussex.gov.uk/Post-16transport)

Yours faithfully

Gillian Barton  
Deputy Headteacher