



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

6th October 2025

Dear Parent/Carer,

5EM Residential Trip to Flat Spaces, Ropley, Hampshire 23rd – 25th March 2026

We are arranging for a bespoke residential trip for pupils in 5EM staying at Flat Spaces, which is a specially adapted lodge in Ropley on the Watercress Line in Hampshire. A schedule of day activities will also be planned for the local area. You can visit their website for more information <https://flatspaces.co.uk/flatspaceshampshire.html>

We will be transporting the pupils to Flat Spaces by school minibuses and an appropriate ratio of Woodlands Meed staff will be present at all times.

We will leave college on Monday 23rd March at 10am and will return on Wednesday 25th around midday.

The approx. cost per pupil is £202.37. If you would like your child to attend please log onto your scopay account to give consent and pay the £43.75 deposit by **22nd October**, in order to secure the booking with Flat Spaces.

If the trip does not go ahead due to lack of interest the deposit will be returned to you, however should you later change your mind once the trip is confirmed we will not be able to provide you with a refund.

Please see below a payment schedule with due dates and costs, which can be paid using your Scopay account.

Costings	
Board, Lodging & Activities	£255.00
Less FOWM Donation	-£52.63
TOTAL DUE PER PUPIL	£202.37
Payment Schedule	
22 nd October	£43.75
30 th November	£52.87
31 st December	£52.87
31 st January 2026	£52.88

Further details about the programme and logistics will follow once places are confirmed including an information session in the Spring term.

Should you wish to discuss any issues or concerns about the financing of this trip, please do not hesitate to contact Adam Rowland, Head Teacher, in the strictest confidence. If you have any other issues or queries about the trip please contact the trip leader as soon as possible.

There will be an opportunity to discuss any issues in more detail at a parents' meeting to be arranged in the spring term.

Yours sincerely,

Mark Rogers
Trip leader