



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

20th November 2025

Dear Parent/Carer,

Re: Mixed KS4 trip to Parliament Education Centre, London

On Monday 9th March a mixed KS4 group will be going to Parliament Education Centre, London as part of our Citizenship where we will be learning about Parliament and understanding what it is.

Pupils will travel by train, leaving college at 9:20am and will arrive back to college at 3:20pm in time for normal pick up.

Please send your child in with a packed lunch for this trip, with enough water or a non-fizzy drink to last the day and a backpack to carry their lunch. If you have already ordered and paid for a school dinner for this date we will cancel the order and credit your account. If your child is entitled to free school meals the school will provide a packed lunch.

Please can all students make sure they are wearing full school uniform on this day.

You will see the trip listed on your Scopay homepage under trips and events. Please log on to give consent. This must be completed by **4th March 2026**

Yours sincerely,

Laura Hastings
Class Teacher