



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

25th March 2026

Dear Parent/Carer

Re: Offer Class – Overnight Stay – 11.06.26 – 12.06.26

Otter Class are being invited to an overnight stay at the school from Thursday 11th June to Friday 12th June.

Pupils will come into school on Thursday 11th June at normal time of 08:55am and will leave school on Friday 12th June at the usual collection time of 2:00pm.

For those pupils who usually use transport, the transport service will need to be informed not to collect your child from school on Thursday 11th June and morning pick up on Friday 12th June will also not be required.

The pupils will be sleeping in the Performing Arts room.

Pupils will require the following items:

- Sleeping Bag or duvet
- Pillow
- Change of Clothes
- PJ's
- Cuddly Toy
- Toiletries
- Towel
- Night nappies (if required)
- Nighttime medication (if required) – Please see attached a Prescribed medication form that will need to be completed and returned to school by Friday 22nd May.

There will be a bouncy castle, bubble machine and games, they will have McDonalds for dinner on the Thursday evening, snacks will be provided as well as breakfast on Friday morning. Any costs associated with this overnight stay are being kindly met by a contribution from The Friends of Woodlands Meed.

You will see the overnight stay listed on your Scopay homepage under trips and events. Please log on give consent by **no later than 09:00am on Monday 13th April.**

Yours sincerely,

Sophie Eden
Class Teacher