



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

24th April 2026

Dear Parent/Carer,

Re: Mixed KS5 trip to Chichester Yacht Club, Chichester Harbour, Chichester

We have been invited by Chichester Rotary to take part in the annual "Kids out on the water" event at Chichester harbour on Friday 15th May. This event is run and organised by the rotary and gives pupils the opportunity to experience being out on the water in a variety of boats, carefully selected to meet their needs and keep them safe. Our pupils will be accompanied by Woodlands Meed staff at all times.

Pupils will travel by minibus, leaving college at 9:30am but will not arrive back at college until approximately 4:15pm, therefore if you give consent for your child to attend, you will need to arrange collection of your child from college. For those pupils who usually use transport, the transport service will need to be informed **not** to collect your child at 1.50pm.

A packed lunch is being provided by the hosts, however if you would prefer to send your child in with a homemade packed lunch then please do. Please send your child in with plenty of water or a non-fizzy drink to last the day along with a backpack to carry their lunch. If you have already ordered and paid for a school dinner for this date we will cancel the order and credit your account. If your child is entitled to free school meals the school will provide a packed lunch.

Please send your child in with weather appropriate clothing such as a sun hat and sun cream applied if it is hot along with a warm coat as it does get cold on the water along with sensible footwear.

You will see the trip listed on your Scopay homepage under trips and events. Please log on to give consent confirming that you will collect your child from college at 4:15pm. This must be completed by **13th May 2026**

Yours sincerely,

Yvette Martin
Enrichment & Clubs