



**School Site:** Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY  
**College Site:** Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP  
**Tel:** 01444 244133 **Email:** office@woodlandsmeed.co.uk  
**Headteacher:** Mr Adam Rowland

8<sup>th</sup> May 2026

Dear Parent/Carer,

**Re: 4DS & 4RA trip to Plumpton College, Plumpton**

On Monday 6<sup>th</sup> July 4DS & 4RA will be going to Plumpton College, Plumpton. This trip is part of our Year 10 Transition and Careers curriculum where students will be visiting Plumpton College for the day to take part in some lessons/activities.

The students will travel by minibus, leaving college at 09:00 and will arrive back to college at 3:15pm in time for usual transport home.

Students can wear non uniform but they should be suitably dressed for college.

Please send your child in with a packed lunch for this trip, with enough water or a non-fizzy drink to last the day and a backpack to carry their lunch. If you have already ordered and paid for a school dinner for this date we will cancel the order and credit your account. If your child is entitled to free school meals the school will provide a packed lunch.

Yours sincerely,

Deb Scott & Freya Jones  
Class Teachers