



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

02nd June 2026

Dear Parents & Carers,

Please see below a message from the NHS Immunisation Service following their Tetanus, Diphtheria, Polio (Td/IPV) and Meningitis ACWY (MenACWY) vaccinations catch up session they offered yesterday at the school site, if your child has still not received these vaccinations, they can still have them at one of the NHS catch-up clinics.

Dear Parents and Guardians,

The Immunisation Service have recently attended your school for the **Tetanus, Diphtheria, Polio (Td/IPV) and Meningitis ACWY (MenACWY)** vaccinations.

If you have already completed a form and your child wasn't vaccinated in school, you will have received a separate email with clinic booking instructions and do not need to complete another form. Please refer to the 'How do I book an appointment for my child to be vaccinated' section in this email.

If you did not return a consent form, but would like your child to receive this vaccination, it's not too late. Please see guidance below on how to complete an online consent form, which will re-open one working day after the school visit, and subsequently book an appointment.

How do I consent / refuse to my child having these vaccinations?

- 1. Visit** the following website: [Vaccination Consent \(susseximmunisations.co.uk\)](https://www.susseximmunisations.co.uk)
- 2. Enter and confirm** your preferred email address – *you will receive a confirmation email following submission of the consent form.*
- 3. Enter the school code: SX136114**
- 4. Complete and submit the consent form**, indicating your choice of consent - *Please ensure you provide the child's registered address and GP.*
- 5. Book an appointment** by following the steps below.

How do I book an appointment for my child to be vaccinated?

- 1. Follow this link:** <https://www.susseximmunisations.co.uk/clinicbooking/booking> to book an appointment at one of our Community Catch up Clinics, for your child to receive the vaccination(s) – *You will require your booking reference number which can*

be found within the email you receive(d) from Cinnamon once your consent form has/had been submitted.

2. Arrange for an adult to accompany your child to their clinic appointment.

If you are unable to complete the online form, wish to change your consent or have any trouble booking an appointment, please contact your local Immunisation Team on the appropriate telephone number below:

Speak to a member of the Immunisation Service by calling your local team on 01273 696011:

Brighton	Chichester	Crawley	Heathfield	Uckfield	Worthing
Ext. 3789	Ext. 8100	Ext. 2043	Ext. 2080	Ext. 4931	Ext. 8533