



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

14th July 2026

Dear Parents/Carers,

Leavers' Assemblies

If you are attending any of the Leavers' Assemblies next week, you are welcome to use our visitor car park. Please use the intercom at the barrier to contact the school office, and a member of staff will let you in.

Please refrain from parking in the top car park, as this area is reserved for staff only.

If there are no spaces available in the visitor car park, please use the surrounding residential streets and park considerately, being mindful of our neighbours and local residents.

Thank you for your cooperation.

Kind regards

Martin Woods
Assistant Head