



School Site: Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EY
College Site: Birchwood Grove Road, Burgess Hill, West Sussex, RH15 0DP
Tel: 01444 244133 **Email:** office@woodlandsmeed.co.uk
Headteacher: Mr Adam Rowland

15th September 2025

Dear Parents and Carers

As part of our review of school trips, we have identified that there is a large amount of food wasted through uneaten packed lunches that are provided to pupils eligible for Free School Meals on trips.

Therefore, rather than automatically providing a free packed lunch for every pupil entitled to one, we are asking parents if they wish to opt out of automatically receiving a packed lunch on trips.

If you do not want us to provide a free packed lunch for trips, please use this link to let us know
<https://www.surveymonkey.com/r/86FD2KY>

Please ensure this is completed by 21st September.

You can contact the school at any point if you wish to start receiving packed lunches for trips again.

You may have completed this survey last year; however, the form was only valid for one academic year; therefore, please can we ask you to complete it again and we will write to you again next September offering you the chance to opt out for a further year.

Yours sincerely

Adam Rowland
Headteacher