POLICY COMMITTEE MEETING

ON

Tuesday, 5th October 2021 at 4pm MEETING HELD BY MICROSOFT TEAMS DUE TO COVID 19

Committee: Adam Rowland (AR), Simon Virgo (SV), Marion Wilcock (MGW), Bill Hatton (BH) Peter Clinch (PC)

Clerk: Louisa Rydon

BUILDING UNIQUE FUTURES TOGETHER

MINUTES		
1.	Welcome & Apologies	
	MGW was unable to attend the meeting due to internet issues in France.	
2.	Declaration of Interests	
	None to declare in the meeting.	
3.	Election of Chairman for 1 year	
	BH was duly elected as chair to the first policy meeting of 2022/23.	
4.	Approval of minutes dated 12 th July 2021	
	The minutes were approved as true record.	
5.	Matters Arising/action grid	
	<u>First Aid in School</u>	SF/RA
	The policy was being written by Sandra Feltham and Rob Alderman and would	29/11/21
	be sent to the next policy meeting.	27/11/21
	Biometric Information	
	JPM had discussed with WSCC and the information was included within the	
<u> </u>	data protection policy. Approved.	
6.	Changes made to sickness absence policy	
-	The changes had been noted and the policy was approved.	
7.	Policies due for review Autumn 2021	
	Statutory	
	Admissions arrangements (AFR/CC)	
	The admissions arrangements were on the website and had been recently reviewed by MGW. LR to make note on policy tracker.	LR 8/10/21
	Behaviour for life and learning (CC)	
	Governors considered whether there should be a clause on spreading	
	misinformation. On careful discussion, it was decided the policy needed to be	
	generic to encompass all the different behaviours. Approved.	
	<u>Governor behaviour principles written statement (Governors to review)</u>	
	Recommended to FGB for approval.	FGB
	Child protection and Safeguarding & covid addendeum (CC)	5/10/21
	The safeguarding governors had been through the policy with Chris Carter and	
	had recommended it for approval. Recommended to FGB for approval.	FGB
	Health and Safety (AFR)	5/10/21
	SV checked that there were temperature checks on pupil fridges and AFR	
	confirmed it was in the risk assessment.	
	Governors asked LR to check how often the gas was serviced and to replace	LR
	maintained regularly with how frequent the checks were. Dave Pilbeam	18/10/21
	confirmed checks were annual and LR updated the policy.	
	<u>SEND & SEND information report (CC)</u>	FGB
		5/10/21

Recommended to FGB for approval.	
<u>Staff discipline, conduct and grievance (SF)</u>	
Governors checked there was a procedure in place, should there be a	
grievance with the head teacher. Approved.	
Statement of procedures for dealing with allegations of abuse against staff (CC)	
To November meeting.	
Pay (AFR)	
To November meeting.	
Teachers' appraisal (AFR)	
On checking that there was a way to appeal, the policy was approved.	
Non-statutory	
ASC (CC)	
To November meeting.	
E-safety (CC & RM) – note request for name change to online safety policy	
Governors noted the name change. Approved.	
BTEC certification & registration (TB)	
Approved.	
Home School agreement (SLT)	
To November meeting.	
Independent travel (GB)	
Governors asked for assurance that pupils were given lessons on how to use	
public transport and how to cope when things go wrong. AFR was confident	
this was covered in planning and through scenarios. Approved.	
Intimate care (CC/GB)	
LR to change references to child to pupil. Approved.	
Observation and classroom monitoring (AFR)	
To November.	
Positive handling (AR/COP)	LR 8/10/21
Approved.	
Covid clause for pupil premium (VM & TB)	
The clause had been changed to reflect that interventions had not been	
possible during 2020/21 due to covid restrictions. Approved.	
Sun protection (SLT & school nurse)	
To November meeting.	
Swimming pool	
To P,H&S (18/11/21)	
Attendance	
Gilly Barton/Chris Carter had made amendments to the attendance policy	
which were approved. LR to ask if a clause could be added to explain the	
consequences of an unauthorised absence. Included following the meeting.	LR 8/10/21
8. Policies outstanding for Autumn term	
Pay (AFR)	
ASC (CC)	
Home School Agreement (SLT)	
Sun protection (SLT & School nurse)	
First Aid	
Reviews of Marking – centre assessed marks (GCSE controlled assessment, BTEC	
coursework & non GCSE examination assessments (TB)	
Gift and hospitality (AFR)	
Moving and handling (Sammy James & Camilla Giacomelli)	
Moving and handling (Sammy James & Camilla Giacomelli)9. Date of next meeting	

SIGNED......Bill Hatton......DATE......29TH November 2021.....

ACTION GRID OCTOBER 2021			
5	First aid policy to next meeting	SF/Rob	
		Alderman	
7	Recommended to FGB for approval 5/10/21:	✓	
	Governor behaviour statement		
	Child protection and safeguarding		
	SEND and Information report		
7	Health & Safety: Include regularity of gas services	✓	
7	Intimate care: change child to pupil	✓	
7	Attendance: Clause added to reflect consequences for unauthorised	✓	
	absence.		