

**WOODLANDS MEED  
LEARNING & WELLBEING COMMITTEE MEETING  
Thursday, 27<sup>th</sup> May 2021 at 4.00pm  
held on TEAMS**

**COMMITTEE present:** Simon Virgo (SV), Adam Rowland (AFR), Sandra Boyd (SB), Marion Wilcock (MGW), Rose Griffiths (RG)

**Associate Members present:** Gillian Barton (GB), Chris Carter (CC), Vikki Macrae (VM), Thomas Brown (TB)  
**Clerk:** Louisa Rydon (LR)

**BUILDING UNIQUE FUTURES TOGETHER**

*As per Ofsted recommendation (2018) all reports submitted are concise and focused allowing detailed analysis from Committee*

MINUTES		
1.	<b>Welcome, Introductions and Apologies</b> Apologies were received and accepted from Heather Trott. The meeting was recorded and the recording has been used as evidence by TB to meet the criteria for his NPQH qualification.	
2.	<b>Declaration of Interests</b> SB: chair of governors, Windmills MGW: Consultant, Coffin Mew	
3.	<b>Approval of last minutes dated 3<sup>rd</sup> March 2021</b> The minutes were approved as a true record and electronically signed.	
4.	<b>Matters Arising/Action Grid</b> a) <u>How to monitor school prospectus (c/f from October)</u> The committee agreed a written prospectus was no longer needed as all the information could be easily accessed on the outstanding website. LR to amend terms of reference. b) <u>Governor monitoring of nutrition standards – report from WSCC</u> SB had been unable to find a WSCC report but had found excellent information on the NGA website. SB to contact WSCC to discuss. c) <u>Report on thank a teacher day</u> The date was confirmed as 23/6/21. SB to arrange card from the governors.	LR & FGB 12/7/21  SB L&WB agenda  SB 23/6/21
5.	<b>Notice of AOB</b> None	
6.	<b>Covid catch-up funding update.</b> <b>Presentation from Tom Brown on work done by Helen Werrett</b> Tom Brown gave an excellent and informative presentation to governors on the project undertaken by Helen Werrett using the covid catch up funding. The committee noted the benefits of the funding and the targeted use. They suggested scrutinizing the data to establish whether pupils had had anxiety issues pre covid. They appreciated that parents might think pupils were more anxious than they actually are but TB felt the survey responses had revealed no real trends. VM reported that pupils' stamina for learning had been effected by the lockdowns and data was being collected to target specific interventions. MGW asked how the therapies were being used and VM explained how they were individualize for each pupil. The aim was to lessen anxiety and enable pupils to	

	<p>regain their ability to learn and focus. On questioning, she confirmed why the interventions would take place in school hours and reported on the complications with staffing. Music and play therapies had begun, with art and maths and literacy catch up starting in September.</p> <p>SB asked for the committee's thanks to be passed onto Helen Werrett and sought confirmation that WM would evaluate the impact of the funding. AFR was confident the funding would be discussed during the locality visit and there was a line in the budget for the funding.</p>	
<b>7.</b>	<p><b>Careers monitoring, use of policy &amp; policy review</b></p> <p><i>Nola Bennet was unable to attend meetings on Thursday's so it was agreed all future L&amp;WB meetings would be scheduled on Mondays.</i></p> <p>The committee had seen the success of the careers programme and were aware how well WM measured against other special needs school. RG commented on the programme taking place this week and the inspirational talks from past students. The programme was working effectively in line with the policy and adjustments had been made to work within the covid restrictions.</p>	
<b>8.</b>	<p><b>Reports for Spring term received prior to the meeting.</b></p> <p>a) <u>School</u></p> <p>CC confirmed there had been little change in the behaviour figures despite lockdown as the majority of incidents tended to relate to a small number of vulnerable children who had attended throughout.</p> <p>b) <u>College</u></p> <p>The committee were pleased to note how well online learning had gone with a similar number of achievements successfully gained through lockdown. They discussed the employability award and GB reported that following discussions, it was felt an emotional resilience reward was more pertinent in both college and school. It was noted that all the skills merited employability points, and these could still be recorded. The committee were delighted to hear that pupils were regularly using the achievement words in their year 9 interviews and SB had noticed their use in Seasaw. VM felt it had been the right decision to get young children to use the vocabulary as the wording became embedded into their language.</p> <p>Work on attendance was ongoing with targeted interventions for anxious pupils. GB was pleased to report on an example where a meeting had taken place in a coffee shop ensuring contact was maintained and giving the pupil the confidence to attend college.</p>	
<b>9.</b>	<p><b>Are there any barriers to a broad and balanced curriculum?(constant agenda item)</b></p> <p>There were no barriers at the school site. However, governors noted their concern regarding the proposed demolition of part of the college and resulting lack of space for pupils whilst building was ongoing. AFR confirmed it would be necessary to relocate the outside covered area and review the fire risk assessment, noting the panels were Trespa standard. The property group had emphasized the need to ensure it would be possible to deliver a full curriculum throughout the build with minimal interference to pupils. SV raised the issue with the type of building and the impact of taking the walls off and the possibility of the portacabin disintegrating when moved. Confirmation would be sought from ISG that the building would withstand partial demolition. MGW confirmed reassurance had been requested from WSCC that building work would start on 2/9/21 and that a contingency plan would be in place should the college not be useable and able to provide a broad and balanced curriculum. The committee</p>	

	noted their brief to ensure pupils and staff would not suffer from the proposed building works. MGW had met with Mims Davies MP and appraised her of governors' concerns re the impact for pupils and staff during the build and the possibility of an Ofsted inspection during construction.	
<b>10</b>	<b>Report on current staff absence, well being &amp; training</b> A written report from Sandra Feltham was sent to the committee following the meeting. Filed in the meeting folder on sharepoint.	
<b>11</b>	<b>Safeguarding</b> a) Number of Mash referrals - new and ongoing – impact following Inspection on WSCC Care Services b) LADO referrals new and ongoing Governors had received the windscreen report. CC commented on the impact lockdown had on monitoring but he was confident robust measures were in place. RG along with Miriam Owen had met with CC for a safeguarding review and had given a comprehensive report at the FGB on 11/5/21.	
<b>12</b>	<b>Anything to add to the Risk Register</b> Delivery of broad and balanced curriculum during the building process at the college with particular reference to the proposed demolition of part of the college and the concern surrounding moving the portacabin.	LR 28/5/21
<b>13</b>	<b>What impact has the meeting had on pupils</b> <b>Investigation into monitoring nutrition standards with WSCC using NGA material. Effective use of covid catch up funding demonstrated and targeted interventions to most at risk students/families in place.</b> <b>Careers programme working effectively in line with policy and WM seen to be ahead of other special needs schools.</b> <b>List of achievements adapted to meet pupils' needs and wording used seen to be incorporated into pupils' understanding at all ages.</b> <b>Strong support for college pupils with anxiety issues.</b> <b>A close eye is being kept on the impact of building at the college and request for a contingency plan has been made.</b>	
<b>14</b>	<b>Date of Next Meeting</b> Monday, 1 <sup>st</sup> November at 4pm. The blended attendance at the meeting had worked well with committee members in the college meeting room and some attending on zoom. Going forward RG noted it would be beneficial if meetings were held in school that governors could choose to attend online.	

SIGNED.....*Sandra Boyd*..... DATE.....8<sup>th</sup> November 2021 .....

ACTION GRID May 2021		
4a	Remove prospectus clause from ToR.	✓
4b	Discussion with WSCC on nutrition standards using NGA information.	SB
4c	Thank you card to teachers on thank a teacher day.	✓
12	Add impact of partial demolition of building & moving portacabin.	✓