

**WOODLANDS MEED GOVERNOR STRATEGY MEETING**  
**ON**  
**Monday, 22nd November at 4.00pm**  
**held on Teams due to covid 19 restrictions**

**Present:** Adam Rowland (AFR), Sandra Boyd (SB), Peter Clinch (PC), Simon Virgo (SV), Marion Wilcock (MGW), Matt Stuart (MS), Rose Griffiths (RG), Matt Stuart (MS), Alan Robinson (AR), Miriam Owen (MO), Nola Bennett (NB), Justina Pugh Morgan (JPM), Anna Hull (AH)  
**Clerk:** Louisa Rydon (PC)

**BUILDING UNIQUE FUTURES TOGETHER**

MINUTES		
1.	<b>Welcome &amp; Apologies</b> Apologies were received and accepted from Tom Brown and Heather Trott.	
2.	<b>Declaration of Interests</b> None to in the agenda.	
3.	<b>Election of Chair</b> Before accepting the nomination, PC outlined his view that now the new college building was underway, the strategy should be recognized as a core part of governor work. He also asked that the strategy tracker was kept updated and presented at each meeting. Governors understood the importance of having a clear strategy in place with regular reviews, and added a third meeting to the schedule. PC was duly re-elected as chair for a further year.	
4.	<b>Approval of Minutes dated 21st June 2021</b> The minutes were approved and electronically signed as a true record.	
5.	<b>Matters Arising</b> a) <u>List of possible projects requiring fundraising for new college</u> AFR stated that as the new build established, the school team would be able to confirm where additional fundraising was required. The committee suggested it became an agenda item on the P, H&S committee.	Agenda P,H&S
6.	<b>See part II confidential minute</b>	
7.	<b>Careers developments</b> NB reported on the successful steps taken against the strategy objectives to support pupils achieve their training and career goals. There had been successful links and connections with local individuals and businesses as well as wider contacts. They had joined the British Association for Supported Employment (BASE) and were sharing good practice with Castle School in Newbury and NB reported on the benefits of supported internships for SEND pupils which WM were currently exploring. NB confirmed that schools were missing the work experience database which had been previously run out of Northbrook College. The MJC was currently setting up its own database which she felt in future could be shared with other schools for a cost. On questioning about the SEND post 16 provision in WSCC, NB confirmed that WSCC were currently commissioning several different services and projects to support students and there was a real need for the database. Governors discussed the costings and AFR recommended that funding from WSCC would be much safer than the previous subscription model. Governors did raise a note of caution about data protection rules and the amount of work that would be involved with vetting and checks for the database. However, they felt the database was something that should be explored.	

	<p>Governors asked about collaboration with other Job Clubs in the area, but understood that at this stage, the MJC was the only one to have completed the Gatsby benchmarks to inform their careers programme with other local schools using different models. NB believed WM was ahead of other local schools and governors felt it might be an area where it would be beneficial to share their practice. They recognized there could be areas where other schools had good practice they could share with WM and discussed the value of governor collaboration.</p> <p>Governors asked if there was any worth in working with the DWP, the local MP and other organizations such as MENCAP. NB confirmed they had really tried to establish a working relationship with the DWP but they had come up against issues as you could only get support from the jobs centre and employment services if you received universal credit. Mims Davies, the Mid Sussex MP had spoken enthusiastically at the Youth Employment Summit and the MJC had arranged a meeting with her to see how she could support them.</p> <p>NB reported on the model currently being used with local companies to support students through work experience opportunities leading to the prospect of paid employment. It was hoped to sign up more companies to help them become more diverse and support WM students. Meetings were also taking place with Haverstocks and ISG to see how they could support work experience and the careers programme.</p> <p>Governors were aware that the two MJC employees were carrying out CPD training and asked for a report on the impact at the next meeting.</p> <p>NB confirmed they were aiming to make the MJC self funding by 2023. Currently, they were meeting with WSCC to request an extension to the SLA and investigating options for new funding opportunities. The committee understood the current funding was shared equally between WSCC and WM. Anna Hull was investigating grants and a future finance discussion paper had been written which would be discussed at the next MJC meeting which RG/SB were part of. PC asked that a report was sent to the next meeting and recommended having an item to discuss funding for strategic opportunities. PC thanked NB and governors were delighted by the 'astonishing' progress made.</p>	<p>Agenda 21/3/21</p> <p>Agenda 21/3/21</p>
8.	<p><b>Progress on the governor improvement plan particularly with reference to Ofsted preparation and integration into the west Sussex Lead Governor programme.</b></p> <p>Moved to FGB agenda.</p>	
9.	<p><b>Website: oversight has been added to terms of reference – how are we going to monitor content</b></p> <p>Oversight for the website had been moved to the strategy committee. JPM ensured that the website was compliant with DfE regulations which would continue to be reported under resources. Is the website supporting our strategic direction to be the remit of the strategy committee.</p>	
10	<p><b>Impact on pupils</b></p> <p><b>Progress of Meeds Job Club</b></p>	
11	<p><b>Date of next meeting</b></p> <p>Monday, 21<sup>st</sup> March 2022 at 4pm</p> <p>Tuesday, 21<sup>st</sup> June, 2022 at 4pm.</p>	

SIGNED.....*Peter Clinch*..... DATE.....21<sup>st</sup> March 2022.....

ACTION GRID November 2021			
5	Add Projects requiring fundraising for new college to P,H&S agenda	P,H&S	15/2/21
7	Report on impact of CPD for MJC employees	Agenda	21/3/21
7	Report on future financing of MJC.	Agenda	21/3/21
7	Regular agenda item on funding required for specific strategic projects.	Agenda	21/3/21
9	Amend terms of reference.	LR	3/12/21